

Career Pathways Management Tables and Permissions

Aeries Tables:		Access Permissions	USERS / GROUPS	Pages in Aeries	Detailed Instructions	Frequency
CCP	Career Pathway Courses	RUIDM	CTE	Scheduling Process / Configurations / Career Pathways Management	A.	As necessary: Career Pathway Courses Maintenance
CPW	Career Pathways	RUIDM	CTE	School Info / Functions / Mass Add Student Related Data	B.	<i>(For District process see "B_a1")</i>
CPE	Career Pathway Experiences	RUIDM	CTE / Teachers	Student Data / Programs / Career Pathways Mass Add Events	C & C_(1).	
CPO	Career Pathway Outcomes	RUIDM	CTE / Teachers	Student Data / Programs / Career Pathways Mass Add Events	C & C_(2).	
CPH	Career Pathway History	RUIDM	CTE	Scheduling Process / Configurations / Career Pathways Management	D_(1).	After Each Term: After Final Grades are posted, Mark CTE Pathway Concentrators.
					D_(2).	Once a year: After Final Grades are posted, Mark CTE Pathway Completers.
MASSADD	Mass Add Student Related Data	RUIDM	CTE	<i>(See Instructions "B" or "B_a1")</i>		

A. Career Pathways Management: This must be performed, on a regular basis, at each school. Everytime there's a new course for this Pathway, it should be added here. **Do not delete any inactive course.**

2019-2020 ▾ Villa Park High School ▾ Ping Romero ▾ ? ☰

Career Pathways Management ★

Select a Career Pathway: Performing Arts (112) ▾ Show All Available Pathways

Courses In This Pathway Require Introductory Course ^

	Course	Level	Year	Comment
	O707 - Prof Dance	1 - Introductory	1 ▾	
	O709 - Prof Dance II	2 - Concentrator	2	
	O715 - Art Dance Comp	3 - Completer	3	
	O595 - Inter Dig Aud	3 - Completer	3	
	O706 - Prof Dance III	3 - Completer	3	

Select a School

Select a Career Pathway: (If a Pathway is missing, check the box -- Show All Available Pathways.)

Check all the CTE Courses that are listed under each Pathway.

Add / Update / Insert: **DO NOT DELETE INACTIVE COURSES!**

Save

B_(1). Tagging - Concentrators: Process AFTER Final grades are posted in HIStory - before CALPADS EOY extract in June-July.

- Select a High School (District Process is N/A)
- Go to Career Pathway Management
- [R] Select a Career Pathway

The screenshot shows the 'Career Pathways Management' interface. At the top, it displays the school year '2018-2019' and the school 'Villa Park High School'. The user 'Ping Romero' is logged in. The main heading is 'Career Pathways Management'. Below this, there is a dropdown menu for 'Select a Career Pathway:' which is currently set to 'Performing Arts (112)'. To the right of this dropdown is a checkbox labeled 'Show All Available Pathways'. Below the dropdown is a section titled 'Courses In This Pathway' with a checkbox for 'Require Introductory Course' and an 'Add' button. The main content is a table with the following data:

	Course	Level	Year	Comment
	O707 - Prof Dance	1 - Introductory	1	
	O709 - Prof Dance II	2 - Concentrator	2	
	O715 - Art Dance Comp	3 - Completer	3	
	O595 - Inter Dig Aud	3 - Completer	3	
	O706 - Prof Dance III	3 - Completer	3	

Click "Concentrators"

Click "Select All"

STOP: Check each student's **Completed Course(s)**

Column:

1.) MUST have at least **10** credits on the LVL-2 course.

2.) MUST have a "**D**" or better grade marks on the LVL-2 course.

Deselect students who does not meet credits & grade marks criteria!

Once qualifying students are selected:

Click "Mark As Concentrators"

A confirmation message will appear and click **OK** to add records. Click **Cancel** to return to the page.

A green boxed message will appear on the upper right-hand side confirming the number of students being marked.

[R]

Students In This Pathway						
Name	ID	Grade	Year Conce...	Year Compl...	Current Course	Completed Course(s)
Martin, Emma Kylie	356862	10	2017-2018		Prof Dance II, LVL:2	Prof Dance (GR:A, CR:5, YR:17, TE:1, LVL:1) Prof Dance (GR:A, CR:5, YR:17, TE:2, LVL:1) Prof Dance II (GR:A+, CR:5, YR:18, TE:1, LVL:2) Prof Dance II (GR:A+, CR:5, YR:18, TE:2, LVL:2)
Martinez, Ariatna	342204	12			Prof Dance II, LVL:2	Prof Dance II (GR:A+, CR:5, YR:18, TE:1, LVL:2) Prof Dance II (GR:A+, CR:5, YR:18, TE:2, LVL:2)
Martinez, Enika Raychele	372721	10	2017-2018		Prof Dance II, LVL:2	Prof Dance (GR:B-, CR:5, YR:17, TE:1, LVL:1) Prof Dance (GR:B, CR:5, YR:17, TE:2, LVL:1) Prof Dance II (GR:C, CR:5, YR:18, TE:1, LVL:2) Prof Dance II (GR:F, CR:0, YR:18, TE:2, LVL:2)
Martinez, Frankie Lou	373847	10			Prof Dance, LVL:1	Prof Dance (GR:A-, CR:5, YR:18, TE:1, LVL:1) Prof Dance (GR:D, CR:5, YR:17, TE:1, LVL:1) Prof Dance II (GR:C-, CR:0, YR:18, TE:1, LVL:2)
Medina Ramos, Sayra Jasmine	352564	10	2017-2018		Prof Dance II, LVL:2	Prof Dance (GR:B+, CR:5, YR:17, TE:1, LVL:1) Prof Dance (GR:B-, CR:5, YR:17, TE:2, LVL:1) Prof Dance II (GR:A-, CR:5, YR:18, TE:1, LVL:2) Prof Dance II (GR:B-, CR:5, YR:18, TE:2, LVL:2)

B_(2). Tagging - Completers: Process AFTER Final grades are posted in HIStory - before CALPADS EOY extract in June-July.

Select High School (District Process is N/A)
 Go to Career Pathway Management
 [R] Select a Career Pathway

Click "Completers"
 Click "Select All"

STOP: Check each student's **Completed Course(s)** Column:
 1.) MUST have at least **10** credits in both the LVL-2 AND the LVL-3 courses.
 2.) MUST have a "D" or better grade marks in the LVL-2 course.
 3.) MUST have a minimum "2.0 GPA" [C or better] in the LVL-3 course.
 4.) LVL-2 & LVL-3 courses MUST be taken in sequence.

Deselect students who does not meet credits, and grade marks - in RED font!

Name	ID	Grade	Year Concentrated	Year Completed	Current Course	Completed Course(s)
Day, Madison Brandy	370543	12	2017-2018		STEM Teach, LVL-3 Careers in Ed, LVL-3 STEM Teach, LVL-3	STEM Teach (GRA-, CR-5, YR-18, TE-1, LVL-3) Careers in Ed (GR-B-, CR-5, YR-18, TE-1, LVL-3) STEM Teach (GRA, CR-5, YR-18, TE-2, LVL-3) Careers in Ed (GRA+, CR-5, YR-18, TE-2, LVL-3) Child Develop (GR-B-, CR-5, YR-17, TE-1, LVL-2) Child Develop (GRA+, CR-5, YR-17, TE-2, LVL-2)
Gamez-Serna, Marcello Jasmine	372860	12	2017-2018		Careers in Ed, LVL-3	Child Develop (GR-B, CR-5, YR-17, TE-1, LVL-2) PI Educational (GR-F, CR-0, YR-17, TE-1, LVL-3) Child Develop (GRA+, CR-5, YR-17, TE-2, LVL-2) Careers in Ed (GRA, CR-5, YR-18, TE-2, LVL-3)
Johnson, Jazmen Marrie	409469	12			Child Develop, LVL-2 STEM Teach, LVL-3	Child Develop (GR-C, CR-5, YR-18, TE-1, LVL-2) STEM Teach (GR-B-, CR-5, YR-18, TE-1, LVL-3) Child Develop (GR-C, CR-5, YR-18, TE-2, LVL-2) STEM Teach (GR-B-, CR-5, YR-18, TE-2, LVL-3)
Jones, Nariyah Marie	381444	11	2017-2018		STEM Teach, LVL-3	Child Develop (GRA, CR-5, YR-17, TE-1, LVL-2) Child Develop (GRA+, CR-5, YR-17, TE-2, LVL-2) STEM Teach (GRA-, CR-5, YR-18, TE-1, LVL-3) STEM Teach (GRA, CR-5, YR-18, TE-2, LVL-3)

Once qualifying students are selected:
 Click "Mark As Completers"
 A confirmation message will appear and click **OK** to add records. Click **Cancel** to return to the page.

[R]